

DYMOCK PARISH COUNCIL

Minutes of the ANNUAL COUNCIL MEETING of the Parish Council held in the Parish Hall on Monday 22nd May 2017

Present:	Councillors	
Chairman	T Ball	
Councillors	T Blandford	T Boon
	A Eagle	J George
	A Perry	N Thick
Also Present	D Baldwin	Clerk to the Council
	4 members of the public	

1. Election of Chairman 2017-18

Councillor T Ball was nominated by Councillor A Eagle, seconded by Councillor A Perry for the office of Chairman. Councillor Ball accepted the office of Chairman to the Parish Council.

Vote: Unanimous

2. To consider the acceptance of apologies for absence from Councillors

No apologies were received.

3. To receive Declarations of Interest.

There was no Declarations of Interest at this point in the meeting.

4. Councillor Perry gave a vote of thanks to Councillor Ball for all his hard work over the previous year.

5. Election of Vice Chairman for 2017-18

Councillor A Eagle nominated and Councillor T Blandford seconded, Councillor A Perry for the office of Vice-Chairman. Councillor Parry accepted the office of Vice Chairman to the Parish Council.

Vote: Unanimous

6 Public Participation

A resident raised concerns over the situation of the garages at the Crypt. The Chairman offered to follow up and bring back to the next meeting. Concerns were also raised over a rat problem caused by the feeding of birds. The Chairman suggested to residents that this would be an issue for the environmental Health at Forest of Dean District Council or Two Rivers Housing Association.

Residents suggest that the Parish Council request an extension of the 30mph speed limit to the east of the Village up to the Corner with the Ryton Road junction. This was noted and residents informed that this had been looked at by the local MP, Mark Harper.

7. Minutes

The minutes of the Parish Council Meeting held on the 6th March 2017 were approved as correct record of that meeting and be signed by the Chairman.

8. Schedule of meetings

Councillors considered changing the meeting day from the first to the second Monday in the month and the Cycle of Meetings for 2016-2017 accordingly.

RESOLUTION: That the meeting day be changed to the second Monday in the month and the cycle of meetings be approved.

9. Church Clock

Councillor Ball reported that the Church Clock had been repaired at no cost.

10. Public Toilets

Councillor Thick presented the survey carried out on the Public Toilets. The electrical survey showed two damaged light fittings and have been repaired for safety reasons. The asbestos survey showed that the asbestos had been painted and was in good condition. The recommendation was for a warning stickers be placed for public information.

11. Playground Training

Councillors considered representation to attend a Playground Management Training Seminar on the 13th July a cost of £30.

RESOLUTION: Councillor Boon be the representative to attend the Playground Management Training Seminar.

12. Beauchamp Arms

12.1 Councillors consider a five year maintenance plan for the Beauchamp Arms. It was felt that an on-site meeting to discuss with the Landlady should be arranged.

RESOLUTION: That members of the Council meet with the Landlady at the Beauchamp Arms on Tuesday 6th June at 6pm.

12.2 The Chairman of FOBA, Friends of the Beauchamp Arms, informed the Council of the twenty year celebrations planned for the 1st July 2017 and asked if the Parish Council could help by contributing towards the costs of the fireworks. Councillor Eagle offered to organise the purchase and proposed a budget of £500.

RESOLUTION: That the Council contribute towards the cost of the celebration fireworks up to a budget of £500.

13. War Memorial

This item to be placed on the next agenda for consideration as quotes had not been received.

14. Health and Safety Audit

This item to be placed on the next agenda.

15. Planning

Applications

15.1 Abattoir, Green Hill farm.

Councillor Ball informed Council that the application was currently re-scheduled for the Forest of Dean planning committee in June and that both he and Councillor Perry would attend the site meeting once called.

15.2 Planning Decisions

There were no planning decisions received.

16. Highways

The Temporary Traffic Order for the weight restrictions on the Dymock Bridge over the M50 between junctions two and three was noted.

17. Financial Items

17.1 Invoices for payment

Councillors considered the payment of the invoices for:

Pilgrims Group	£250.00
Public Hose Maintenance	£205.00
Parish Hall Rent	£100.00
Staff Salaries	£435.43
Public Toilet Cleaning	£168.00
EIS Midland Electric Survey	£127.87
GAL Asbestos Survey	£354.00
Greenfields Garden Services	£249.32
Water Plus	£124.72

P Acton Decorating Beauchamp Arms £350.00

RESOLUTION: That the payment of the invoices in the sum of £2364.34 be approved.

17.2 Appointment of Internal Auditor

The Clerk requested that Councillors consider appointing an Internal Auditor.

RESOLUTION: That the previous year's internal auditor be appointed.

17.3 Annual Governance Statement

Councillors considered their compliance with the Annual Governance Statement.

RESOLUTION: That the Council approve and Chairman and the Clerk sign the Annual Governance.

17.4 Payroll Agent

The Council were asked to consider the use of a Payroll agent to carry out payroll services for Parish Council staff. The agent put forward is a non for profit organisation who specialise in Parish Council and charity organisations.

RESOLUTION: That PATA payroll be appointed as the payroll agent for the Parish Council.

17.4 Work Place Pension.

The Clerk requested that Councillors consider using the Payroll Agents to complete and submit the compliance required for work place pensions. Although the Clerk did not meet the criteria required to receive a pension the Parish Council were still required to register.

RESOLUTION: That the Council use the appointed payroll agents to complete and submit the Work Place Pension compliance required at a cost of £10.

18. Correspondence

Forest of Dean turnout results

Dementia awareness week.

Love your Forest anti-litter campaign.

RESOLUTION: That the list of correspondence be noted

19. Matters to be raised for the next meeting

Annual Accounts 2017-18

Riparian rights

Parking at the Parish Council car park and Winding pool

Flooding at Bromsberrow Heath

Position of Telephone Box.

20. Date of next meeting

The next Parish Council meeting is currently scheduled for Monday 10th July 2017.

Meeting closed at 8.55pm

Signed_____

Date_____

Chairman