

**DYMOCK PARISH COUNCIL**

**To: All members of Dymock Parish Council**

Dear Member,

**NOTICE IS HEREBY GIVEN that The Annual Meeting of Dymock Parish Council** will be held in **Dymock Parish Hall on Monday 22<sup>nd</sup> May, 2017 at 7.30pm**. All members are summoned to attend. The business to be transacted is set out in the agenda, which is detailed below.

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**AGENDA**

1. To elect the Chairman for 2017/18 and to witness the Chairman's formal Declaration of Acceptance of Office.
2. To receive and accept apologies for absence.
3. To receive declarations of interest.
4. Vote of Thanks for 2017-18 Chairman
5. To elect the Vice Chairman for 2017-18
6. **Public Participation**  
Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Questions/comments shall be directed to the Chairman.
7. **Minutes**  
To approve the Minutes of the meeting held on 6<sup>th</sup> March 2017, as a correct record
8. **Schedule of Meetings**  
To consider the meeting day and approve the cycle of meetings for 2017/18
9. **Church Clock**  
To receive an update on the repairs to the Church Clock.
10. **Public Toilets**  
To receive a report on the asbestos and electrical survey carried out on the public toilets and consider any action required.
11. **Playground Training**  
To consider representation to attend a Playground Management Training Seminar on the 13<sup>th</sup> July 2017.
12. **Beauchamp Arms**
  - 12.1 To consider a five year maintenance plan for the Beauchamp Arms.
  - 12.2 To consider the Parish Councils involvement in the twenty year celebrations from the purchase of the public house for the community.

**13. War Memorial**

To receive an update on the grant application for the refurbishment of the war memorial.

**14. Health and Safety Audits**

To review the Health and Safety Audits. (Cllr Perry)

**15. Planning**

15.1 To review the situation on the application for an abattoir at Green Hill Farm.

15.2 To receive any Planning decisions from Forest of Dean District Council.

**16. Highways**

To note the Temporary Traffic Order for weight restriction on the Dymock unclassified road over the M50 between junctions 2 and 3.

**17. Financial items**

17.1 To approve the list of invoices for payment.

Pilgrims Group	£250.00
Public House Maintenance	£205.00
Parish Hall	£100.00
Staff Salaries April & May 17	£435.43
Public Toilets Cleaning	£168.00

17.2 To approve the appointment of the internal auditor.

17.3 To approve the annual governance statement.

17.4 To consider the appointment of a payroll agent.

17.5 To consider compliance with the work place pension.

**18. Correspondence**

To note the list of Correspondence received.

Forest of Dean turnout results.

Dementia Awareness week

Love Your Forest anti-litter campaign

**19. Matters to be raised for next meeting**

Each Councillor is requested to use this opportunity to raise items for inclusion on future agendas. Councillors are respectfully reminded that this particular item is not an opportunity for debate or decision making.

**20. Date of next meeting**

The date of the next meeting will be confirmed at this Annual Council Meeting.

*Diane Baldwin*

Clerk to the Parish Council

17<sup>th</sup> May 2017